

**Associated Students of Orange Coast College (ASOCC)
Student Government of Orange Coast College (SGOCC)
Student Senate & Executive Board**

MEETING m

Friday, April 27, 2018; 9:00 a.m.

ASOCC Conference Room

2701 Fairview Road • Costa Mesa, California 92626 • (714) 432-5730

NOTICE IS HEREBY GIVEN that the Student Government of Orange Coast College (SGOCC) Student Senate and Executive Board will hold a meeting on Friday, April 27, 2018 at 9:00 am. Pursuant to the Government Code Section 54955 and 54954.2(b) (3), the SGOCC may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business

ators: Haley Burg, Katherine Hoang, Jesse Lopez (absent), Saul Madrigal (arrived to meeting at 9:13 a.m.), Jose Sanchez (absent),
sileva (arrived to meeting at 9:06 a.m), Rachyl Reynosa (arrived to meeting at 9:02 a.m.), Thang Phan & Pascal Traylor

oard: David Vo, Frances Sanchez, Leanna Gutierrez, Nick Liszewski, Alexandra Junell Brown, Cindy Matuch, & Kristina Tseng
ie Nguyen

for Pledge of Allegiance

Minutes

poned without objection.

III. Reports

III.01 Fiscal Affairs Council Report and Recommendation(s) for Possible Student Senate Action

This is an opportunity for the Vice President of Fiscal Affairs to present financial recommendations and reports as well as an opportunity for the Senate to approve financial recommendations. Following deliberation and action by the Fiscal Affairs Council, the Vice President of Fiscal Affairs recommends the following Student Senate and Executive Board action(s) be taken:

1. Club Start-Up Funds: Fashion Club, OCC Young Democrats
Motion by Nick Liszewski to approve \$50 Start-Up Funds for the Fashion Club and OCC Young Democrats Club; 2nd by Thang Phan. Motion passes without objection.

2. One-Time:

The OCC Culinary—Hot Food Competition Team will be presenting the request for **\$32,553.11** for the American Culinary Federation National Convention and National Hot Food Team Championship from July 14-20, 2018 at New Orleans, Louisiana.

Motion by Alexandra Junell Brown to approve funding of \$21,910.06 to the Hot Food Competition Team for the American

III.04 Standing/Ad-hoc/Special Committees

1. Constitution and Bylaws Committee – No report
2. Mentorship Task Force – No report
3. Events Task Force – No report
4. Communications Committee – Alexandra Junell Brown reported.
5. Sustainability Committee – Haley Burg reported.

IV. Unfinished Business

V. New Business

All items under new business are discussion and/or action items. Attachments are available in the ASOCC Office.

V.01 College Service Charge

Kristina Tseng gave a presentation regarding the possible increase of the College Service Charge up to \$29.00.

V.02 ASOCC Annual Budget—Canopy Purchase & Rentals

Kristina Tseng gave a presentation regarding the expenditure of \$35,444.82 from ASOCC funds to purchase canopies and storage container.

V.03 SGOCC Policies and Procedures

Kristina Tseng gave a presentation regarding the review and revisions of the SGOCC Policies and Procedures.

V.04 2017-2018 Mentorship Task Force Presentation

Viktoriiia Vasileva gave a presentation regarding the finalized proposal for the Mentorship Program.

Motion by Kristina Tseng to adopt the Mentorship Program Proposal for the 2018-2019 Academic Year; 2nd by Cindy Matuch. Motion passes without objection.

V.05 2017-2018 Events Task Force Presentation

Leanna Gutierrez gave a presentation regarding Event Task Force upcoming event on May 8, 2018.

SGOCC Student Senate & Executive Board Meeting – 04/27/2018
Attachment A - Proposed Bylaw Changes

“SGOCC” to “ASOCC” Change

Change 1. The modification of “SGOCC” to read “ASOCC” throughout the entirety of the ASOCC Constitution and Bylaws.

“College Life” to “College Life Committee” Change

Change 1. The modification of “College Life” to “College Life Committee” throughout the entirety of the ASOCC Constitution and Bylaws except for “Vice President of College Life.”

Advocacy Committee Changes

Change 1. Add to Part III (General By-Laws Code), Article II (Branch Bylaws), Section A (Advocacy Committee), 5. Powers, Duties, and Responsibilities

- a. ~~The Advocacy Committee Shall~~ meet at least once a week during the Spring and Fall semesters to address issues related to students and colleges.
- b. ~~The Advocacy Committee Shall~~ examine local, state and federal legislation; ballot initiatives; and policies.
- c. ~~The Advocacy Committee Shall~~

- i. If an Executive Officer is running for any open appointed position within the Student Senate and Executive Board body, their voting privileges as voting officers will be revoked and they may not make motions during the appointment process.
- e. ~~The Executive Board Members may vote in instances of vacant positions pertaining to Executive Board and all other relevant appointed positions stated within this constitution.~~ The Student Senate shall have the sole power to seek and appoint Executive Board Officers, with the exception of the Inter-Club Council President and the Vice President of Fiscal Affairs, prior to the Fall Term. In the instance in which a vacancy arises after the beginning of the Fall term, then this power would be

- ii. ~~The ASOCC Regional Delegate shall represent the majority will of the Student Senate regarding matters at the regional and state levels. Shall preside over all meetings as a nonvoting member, unless in the instance of a tie. The chair may choose to cast a tie-breaking vote.~~
- iii. ~~The ASOCC Regional Delegate shall adhere to all policies of the SGOCC, Coast Community College District, and Orange Coast College. Shall be the liaison between the Student Senate and Executive Board and the Advocacy Committee.~~
- iv. ~~The ASOCC Regional Delegate shall serve as the chair of the Advocacy Committee, coordinating and overseeing issues and activities related to legislation, lobbying and issues related to state and regional student government affairs. Prepare and post meeting agendas in compliance with all state laws.~~
- v. ~~The ASOCC Regional Delegate shall have the authority to create and appoint individuals to said positions within Advocacy Committee in order to accomplish the mandate of Advocacy Committee. Shall be the designated student representative when attending any statewide community college student organization recognized by the California Board of Governors (i.e. Student Senate of California Community Colleges).~~
- vi. ~~The ASOCC Regional Delegate s~~Shall not serve on a position or hold an office in any statewide community college student organization recognized by the California Board of Governors (ie. Student Senate of California Community Colleges)
- vii. Shall represent the will of the ASOCC.
- viii. Enforce all rules established in the ASOCC Constitution and Bylaws and the ASOCC Policies and Procedures documents.

Change 6. Add to Part III (General By-Laws Code), Article II (Branch Bylaws), Section E (Executive Board), 7. Vacancy and Order of Succession

- a. ~~Should a vacancy occur in the position of Student Body President, the Student Senate shall appoint an interim Student Body President from the Executive Board, excluding the ICC President and the Vice President of Fiscal Affairs. Until an interim has been named, the ASOCC Advisor shall chair the Executive Board meetings.~~ If the Student Body President is unable to attend or run an Executive Board meeting, the Vice President of Communications will assume the chair position for that meeting.

- ~~e.—The Fiscal Affairs Council shall appoint from its membership a representative to the Communications Taskforce. This appointment shall take place within the first month of the academic year. All other positions of the Fiscal Affairs Council shall be appointed no later than the third week of the fall semester.~~
- ~~f.—The Fiscal Affairs Council Shall appoint from its membership two representatives to the College Budget Council. This appointment shall take place within the first month of the academic year.~~
- ~~g.—The Fiscal Affairs Council shall appoint from its membership two representatives, in addition to the Vice President of the Fiscal Affairs Council, to the Recycling Center Standing Committee. This appointment shall take place within the first month of the academic year.~~

Change 3. Add to Part III (General By-Laws Code), Article II (Branch Bylaws), Section F (Fiscal Affairs Council), 3. Term of Office

- ~~a. Fiscal Affairs Officer terms shall begin in the final week of the spring semester and end the week prior to the final week of the subsequent spring semester. Each officer shall be appointed for a term of one year.~~
- ~~b. Officer terms shall begin in the final week of the spring semester and end the week prior to the final week of the subsequent spring semester.~~

Change 4. Add to Part III (General By-Laws Code), Article II (Branch Bylaws), Section F (Fiscal Affairs Council), 4. Meetings

- ~~a.~~

- ii. The Communications Officer shall work closely with the Vice President of Communications to communicate SGOCC activities to the student body.
- iii. The Communications Officer shall serve as a conduit of information between the Communications Taskforce and the Fiscal Affairs Council.
- e. Sustainability Committee Representative(s)
 - i. The Fiscal Affairs Council shall appoint, from its body, two additional officers to the SGOCC Sustainability Committee.
 - ii. In the event that Fiscal Affairs Council officers are unable to serve on the SGOCC Sustainability Committee, then the positions will be opened up to all other branches. The Student Senate and Executive Board shall ratify these appointments.
- f. College Budget Committee Representative(s)
 - i. The Fiscal Affairs Council shall appoint from its membership two representatives to the College Budget Committee.
 - ii. If the two seats cannot be filled within the given time frame, then they shall be appointed through the general PGC process.

Change 7. Add to Part III (General By-Laws Code), Article II (Branch Bylaws), Section F (Fiscal Affairs Council), 7. Vacancies and Order of Succession

- ~~a. Vacancies occurring by resignation or removal may be filled on an interim basis at the discretion of the Vice President FA with the advice of the membership until such time as the Senate has approved a permanent replacement (where FISCAL AFFAIRS COUNCIL does not have the minimum amount for membership). In the event that the full 10 seats are not filled, applications shall remain open until such a time that those positions can be filled. This will be effective until the second week of the spring semester.~~
- ~~b. Where a vacancy occurs with more than ten weeks remaining in the member's term, the Vice President FA or her/his designee may, within seven days, make applications for a permanent replacement appointment available in the ASOCC office and shall adequately publicize the vacancy for not less than a 14 day period. In case of the departure of the ASOCC Vice President of Fiscal Affairs, the Vice Chair shall assume the Vice President's responsibilities until such a time that the Fiscal Affairs Council appoints a new ASOCC Vice President of Fiscal Affairs.~~
- ~~c. Applicants qualifying for membership may be accorded an interview before the Fiscal Affairs Council and thereafter a recommendation shall be made to the Senate for appointment at its next meeting. In the event th~~

- e. The Student Senate shall have the power to create and remove ~~SGASOCC Ad-Hoc committees and task forces as needed to conduct the affairs of the Student Senate. ASOCC Ad-Hoc committees and task forces shall be dissolved at the completion of assigned tasks.~~
- f. The Student Senate shall have the power to pass and enact ~~SGASOCC~~ policies for the benefit of the Associated Students of Orange Coast College.
- g. Actions:
 - i. A written record of all actions must be kept by the Student Senate within the minutes.
 - ii. Actions passed by the Student Senate must contain the author(s) and the date of introduction to the Student Senate and be reflected in the minutes.
 - iii. Actions passed by the Student Senate must contain a date when said actions will become inactive or come back up for review. Actions not meeting these requirements will only remain in effect until the end of the term in which the actions was passed.

Change 5. Add to Part III (General By-Laws Code), Article II (Branch Bylaws), Section I (Student Senate), 6. Position Descriptions

- a. Student Senate President
 - i. ~~The Student Senate shall elect appoint from its own membership one individual to serve as Student Senate President.~~
 - ii. The Student Senate President shall ensure that agendas are properly prepared, posted, and emailed to the Student Senate and Executive Board members.
 - iii. The Student Senate President shall ensure that minutes are taken and presented for approval within two weeks of the meeting in which they were taken.
 - ~~iv. The Student Senate President may create temporary SGOCC Ad Hoc committees and task forces as needed to conduct the affairs of the Student Senate. Ad Hoc Committees and Task Forces shall be dissolved at completion of assigned tasks.~~
 - v. The Student Senate President shall facilitate and maintain orderly Student Senate meetings as Chair.
 - vi. The Student Senate President shall enforce all rules and regulations of the ~~SGASOCC~~ Constitution and Bylaws.
 - ~~vii. The Student Senate President shall be the liaison with the SGOCC President.~~
 - viii. The Student Senate President, or designee, who must be a current Student Senator, shall attend Executive Board meetings until the end of his/her term.
 - ~~ix. The Student Senate shall elect from its own membership one individual to serve as Student Senate President.~~
 - x. The Student Senate President may pass the responsibility of chairing Student Senate meetings to another Student Senator temporarily to allow the Student Senate President to deliberate or propose legislation in accordance with Robert's Rule of Order. If no Student Senator agrees to accept the chair in these instances, the Student Senate President must retain the chair.
 - xi. The Student Senate President shall represent the Student Senate in accordance with the majority will of the Student Senate.
 - xii. The Student Senate President shall cast a vote only in the case of a tie.
- b. Student Senate Vice President
 - i. The Student Senate shall ~~elect~~ appoint from its own membership one individual to serve as Student Senate Vice President.
 - ii. The Student Senate Vice President shall perform the delegated duties of the Student Senate President at such time as the Student Senate President is absent, unable, or unwilling to perform them.
 - iii. The Student Senate Vice President, at the discretion of the Student Senate President, shall assist the Student Senate President with his/her duties and responsibilities.